



**Europass
Curriculum Vitae**

Personal information

First names / Surname **Miruna-Anca VITCU**

Telephone(s) +40 - 256 – 491981
+40 - 256 - 491923

Fax(es) +40 - 256 – 491981
+40 - 256 - 491923

Nationality Romanian

Date of birth October 20, 1976

Gender Female

Work experience

Dates from 2016 to present days

Occupation or position held **EFQM Qualified Assessor**

Organization **European Foundation for Quality Management (EFQM)**

Type of business or sector Not for profit, membership Foundation

The European Foundation for Quality Management, EFQM, was founded in October 1989 when the CEO/Presidents of 67 European companies subscribed to our Policy Document and declared their commitment to achieving EFQM mission and vision.

The Foundation set up a team of experts, from industry and academia, to develop the EFQM Excellence Model, a holistic framework that can be applied to any organization, regardless of size or sector.

Dates from 2008-05-08 to present days

Occupation or position held **Director of the Human Resources and Communication Direction and Spokesperson**

Name and address of employer **West Regional Development Agency (RDA West)**, Romania - 5, Proclamatia de la Timisoara street, 300054 Timisoara, Timis county, Romania

Type of business or sector European Public Administration

Established in 1999, RDA West is a non-governmental non-profit public-use agency. It is part of a configuration of regional and national financial instruments and bodies described in Law 315/ 2004, modified and completed by OUG 111/ 2004 as a national system for regional development, initiated in order to grant Romania a better absorption capacity for pre-accession funds. The Regional Development Agency West (RDA West) represents the westernmost of eight development regions in Romania, determined to develop and promote the region as a whole, nationally and internationally. RDA West contributes to the sustainable development and prosperity of the Region by encouraging investments, participating in the industrial restructuring process and creating new jobs. Together with other regional actors, RDA West drafts a number of strategic planning documents which helps achieve the social and economic cohesion objectives.

Dates from 2006-10-01 to 2013-10-01

Occupation or position held **External Associate Lecturer**

Main activities and responsibilities Teaching a course over "**Communication and public relations**" to the students of the postgraduate programme in the field of the economy of regional development.

Name and address of employer The Faculty of Economy and Business Administration, West University, Timisoara - 16, J.H.Pestalozzi, 300115, Timisoara, Timis county, Romania.

Type of business or sector University
Postgraduate programme in the field of the economy of regional development

Dates from 2003-08-01 to 2008-05-07

Occupation or position held **Head of the Human Resources and Communication Department and Spokesperson**

Name and address of employer **West Regional Development Agency (RDA West)**, Romania - 5, Proclamatia de la Timisoara street, 300054 Timisoara, Timis county, Romania

Type of business or sector European Public Administration

Dates from 1999-08-01 to 2003-07-31

Occupation or position held **Public Relations and Marketing Consultant, directly subordinated to the Director of the West Regional Development Agency**

Name and address of employer West Regional Development Agency (RDA West), Romania - 5, Proclamatia de la Timisoara street, 300054 Timisoara, Timis county, Romania

Type of business or sector European Public Administration

Education and training

Dates from: 2016-06-08 to: 2016-06-10

Title of qualification awarded Certificate

Principal subjects/occupational skills covered **EFQM Qualified Assessor Training**

Name and type of organisation providing education and training EFQM in Brussels, Belgium

Level in national or international classification Qualified Assessor

Dates from: 2016-03-14 to: 2016-03-17

Title of qualification awarded

Principal subjects/occupational skills covered **Protocol Basics**

Name and type of organisation providing education and training The International School of Protocol and Diplomacy in Brussels, Belgium

Level in national or international classification Executive Diploma in Protocol Basis

Dates from: 2016-02-22 to: 2016-02-23

Title of qualification awarded Certificate

Principal subjects/occupational skills covered **EFQM Assessor Training**

Name and type of organisation providing education and training EFQM in Brussels, Belgium

Level in national or international classification Assessor

Dates from: 2015-11-19

Title of qualification awarded -

Principal subjects/occupational skills covered Seminar on **"A web accessible for all"**

Name and type of organisation providing education and training	The organisation „Educating for Open Society”
Level in national or international classification	Participation certificate
Dates	from: 2015-08-17 to 2015-08-21
Title of qualification awarded	Participation certificate
Principal subjects/occupational skills covered	Training – “ Branding 3.0 – Modern trends for strategic communication for corporations and public bodies ”
Name and type of organisation providing education and training	Alexandra Craciun, PhD, University of Bucharest
Level in national or international classification	Participation certificate
Dates	2015-03-12
Title of qualification awarded	-
Principal subjects/occupational skills covered	Training on Romanian work legislation for 2015
Name and type of organisation providing education and training	Mrs. Gabriela Radu – Deputy State Inspector for Working Relations - Work Inspection – Romanian Government
Level in national or international classification	Participation certificate
Dates	2014-11-14
Title of qualification awarded	-
Principal subjects/occupational skills covered	Training on risc management and internal control
Name and type of organisation providing education and training	RDA West
Level in national or international classification	–
Dates	2014-02-24
Title of qualification awarded	-
Principal subjects/occupational skills covered	Training on ethics, conflict of interest, confidentiality, irregularities, fraud and corruption
Name and type of organisation providing education and training	RDA West
Level in national or international classification	–
Dates	from: 2012-02-22 to 2012-02-23 and 2012-04-24 to 2012-04-26
Title of qualification awarded	Participation certificate
Principal subjects/occupational skills covered	Training – „ Developing goal-oriented initiatives in a complex environment ”
Name and type of organisation providing education and training	Charles De Monchy, Expert Trainer
Level in national or international classification	–
Dates	from: 2008-09-03 to: 2008-09-05
Title of qualification awarded	Participation certificate

Principal subjects/occupational skills covered	Social Science, " Communication improvement " - Technical Assistance for helping the Management Authority and the Intermediate Bodies for the Regional Operational Programme and for the Operational Programmes - Objective 3, Structural Funds Structurale - communication regarding the promotional activities designed for the Regional Operational Programme 2007-2013: relationship with the press, budget planning for communication activities, building communication networks, monitoring and evaluation of the communication activities.
Name and type of organisation providing education and training	Ministry of Development, Public Works and Housing and a consortium led by AAM Management Information Consulting Ltd. Address: 17, Apolodor street, North Side, sector 5, Bucuresti
Level in national or international classification	-
Dates	from: 2006-09-04 to: 2006-09-06
Title of qualification awarded	Participation diploma
Principal subjects/occupational skills covered	General issues regarding the European Union and Structural Funds - training organized within the twinning project Phare Ro03/IB/SPP/05 between RDA West, Romania and Sodercan, Spain. Address: SODERCAN, S.A., Parque Científico y Tecnológico de Cantabria (PCTCAN), Calle Isabel Torres N 1. 39011 Santander.
Name and type of organisation providing education and training	Gobierno de Cantabria - Sodercan, Sociedad para el Desarrollo Regional de Cantabria
Level in national or international classification	-
Dates	from: 2003-09-05 to: 2003-09-06
Title of qualification awarded	Participation certificate
Principal subjects/occupational skills covered	"Human Resources Strategy" - Technical Assistance for Large Scale Infrastructure Projects Preparation, to be financed under Phare 2001 and Phare 2002 - Design and implementation of the human resources strategy within the organisations which implement European programmes.
Name and type of organisation providing education and training	European Integration Ministry, in partnership with Hill International (UK) Ltd
Level in national or international classification	-
Dates	from: 2003-03-03 to: 2003-03-04
Title of qualification awarded	Participation certificate
Principal subjects/occupational skills covered	Technical Assistance for Promotion of the Investment Scheme in Social Services financed under Servicii Phare 2001 and support for the potential applicants.
Name and type of organisation providing education and training	IBF - International Consulting. Address: Avenue Louise 209A, 1050 Brussels, Belgium
Level in national or international classification	-
Dates	from: 2001-04-09 to: 2001-04-13
Title of qualification awarded	Participation certificate
Principal subjects/occupational skills covered	"Strategy development" - training organized within "NGO and institution Leader Training" project, financed by the European Union under The European Initiative for Democracy and Human Rights Programme
Name and type of organisation providing education and training	Euroregional Center for Democracy - Romanian NGO located in Timisoara, address: 10, Semenic street, Timisoara 300035 Romania, in partnership with Civil Society Development Foundation Hungary.

Level in national or international classification -

Dates from: 2000-09-15 to: 2000-09-25

Title of qualification awarded ROM Certificat de absolvire , Registration number: 1393/05.12.2000

Principal subjects/occupational skills covered **The management of small and medium businesses**

Name and type of organisation providing education and training West University, Timisoara - Faculty of Economy - Training Center for Youth in the field of small and medium businesses. Adress: 4, blvd. V. Parvan, Timisoara 300223, Timis county, Romania

Level in national or international classification -

Dates from: 1995-10-01 to: 1999-06-15

Title of qualification awarded **Licenced in Psychology**

Principal subjects/occupational skills covered Fundamental and specialized knowledge in the field of Psychology

Name and type of organisation providing education and training West University, Timisoara - Faculty of Sociology and Psychology, 4, blvd. V. Parvan, Timisoara 300223, Timis county, Romania

Level in national or international classification Bachelor's degree

Other language(s)

Self-assessment	Understanding		Speaking		Writing
<i>European level (*)</i>	Listening	Reading	Spoken interaction	Spoken production	
English	5	5	5	5	5
French	5	5	4	4	3

() Common European Framework of Reference for Languages*

Organisational skills and competences

- excellent managerial skills
- flexibility
- team player
- tenaciously
- accuracy

Computer skills and competences PC operation (Windows '98, MS Word, MS Excel, MS Access, MS Power Point, Internet, electronic mail)

Driving licence B Category

Research

- **September – October 2006** – Member of the Working Group drafting the White Paper on Communication in the European Information Multipliers Network, organized and coordinated by the European Commission Delegation in Bucharest
- **May 2006** - Timisoara, Romania, Hotel Continental - guest speaker at the Conference of the European Information Multipliers organized by the European Commission Delegation in Bucharest, with intervention: "*Regional Communication - a success story - West Region, Romania* "
- **March 2006** - Bucharest, Romania, Hotel Hilton guest speaker at the Conference Final Technical Assistance project "National Information and Advertising Campaign - Phare Economic and Social Cohesion", with intervention: "*The release of information and publicity campaign in the West Region, Romania*"
- **October 2005** - Istanbul, Turkey - international guest speaker at the conference "The role of the third sector in local development" - Friedrich Naumann Stiftung organizer Istanbul, with intervention: "*Western Region, Romania - Working in partnership for regional development*"
- **July 2005** - Bucharest, Romania, Hotel Hilton - guest speaker at the Conference Final technical assistance project "Support to awareness campaigns to prepare projects - RO.0108.03.06.01.04 ", with two interventions: "*It is a simple grant scheme funding? From concept to implementation. Working together* " and "*Presentation of regional communication strategies and action plans. Case Study - West Region, Romania* "
- **May - September 2001** - Member of "The Citizen Observatory for DKMT Policies and Practices" - a project coordinated and implemented by the Third Europe Foundation

Additional information

Experience in various professional environments: NGOs, public administration, university environment; excellent communication skills, strong team spirit.